

Mayor and City Council

Agenda Item Request

Meeting Date: 6/17/2013

Type: Policy Discussion / Staff Guidance

Call to Podium:

Maureen Herndon, Division Chief, Community Services

Agenda Item Title:

Opportunity Grant Recommendation for Family Services, Inc.

Supporting Background Information:

In the FY13 budget, up to \$50,000 was authorized to provide grants to nonprofit organizations for program(s)/service(s) that are new, innovative, and/or address emerging needs or special opportunities for City of Gaithersburg residents.

The Community Advisory Committee (CAC) has received 11 applications for FY 13 from 10 Gaithersburg nonprofits.

Tonight the CAC is recommending funding in the amount of \$12,000 to Family Services, to create a state of the art Computer Lab for the Bohrer Parent Resource Center located at Gaithersburg Elementary School. This funding will allow for the purchase and set up of 12 computer workstations, 12 headsets with microphone, 1 projector and 4 printers. In addition, 10 computer tables with keyboard trays will be purchased.

Responsible Staff and Department:

Maureen Herndon, Division Chief, Community Services

Fiscal Amount: \$12,000

Desired Outcome from Council:

Determine funding for grant request.

Authorization Type: Award Contract

Description of Item(s):

Opportunity Grant

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Bid Information:

Advertisement Date:

Newspaper(s) / Website(s):

Bids Opened / Tabulated Date:

Contractor / Vendor:

Company Name: Family Services, Inc
Street Address: 610 E Diamond Ave, Suite 100
P. O. Box Number:
City: Gaithersburg
State: Maryland
ZIP: 20877

Contract / Purchase Amount: Not to Exceed 12,000

Funds to be Expended From: Operating Budget

Account Number: 1911543000

Funds Available: YES

Public Hearing History	
Introduction Date:	
Advertisement Date:	
Public Hearing Date:	
Record Held Open Date:	
Policy Discussion Date:	
Anticipated Adoption Date:	
